



City of Auburn, Maine
Office of Planning & Permitting
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TO: Auburn Planning Board
FROM: Natalie Thomsen, Planning Coordinator
DATE: February 11, 2025
RE: Continuance Request for Stetson Road Multifamily Project

PROJECT STATUS UPDATE:

The Stetson Road Multifamily project, proposed by DiPrete Engineering on behalf of A.R. Building Company, was initially tabled at the January 25, 2025, Planning Board meeting to allow the applicant to provide additional information to staff. The applicant has since submitted a formal request to further table the project to the March 11, 2025, meeting.

Brandon Carr, P.E., Principal at DiPrete Engineering, submitted this request via email on January 24, 2025, stating their intent to continue the February 11 hearing to the March meeting.

Given the applicant's request and the need for additional information, staff recommends the Planning Board reopen the project and **postpone** the hearing to a date certain—March 11, 2025—rather than **tabling** it again.

Under **Robert's Rules of Order**, "tabling" a motion is used to set aside a matter **temporarily** without specifying a time for its reconsideration. It is typically used to address urgent business that requires immediate attention before the original motion can be revisited. If a motion is tabled and not taken from the table within a specific timeframe, it expires.

"Postponing to a date certain," however, **defers** discussion and action on an item until a specified future meeting, ensuring it remains on the agenda without requiring additional action to bring it back. Since the intent is to continue reviewing the Stetson Road Multifamily project at the next available meeting, postponement is the appropriate procedural step.

PLANNING BOARD ACTIONS:

To proceed, the Planning Board must take the following actions at the February 11, 2025, meeting:

1. Motion to Reopen the Application

a. Suggested Motion:

- i. I move to reopen the Stetson Road Multifamily project application for discussion.*

2. Motion to Postpone the Application to March 11, 2025

a. Suggested Motion:

- i. I move to postpone the Stetson Road Multifamily project to the Planning Board meeting on March 11, 2025, per the applicant's request.*